

Charlotte County Public Schools

Post Office Box 790
Charlotte Court House, Virginia 23923
434-542-5151

HOMEBOUND INSTRUCTION REPORT

**** Please Complete in Ink****

Student's Name: _____

Homebound Teacher's Name: _____

Address: _____
Street / P.O. Box City, State ZIP Code

This is to certify that I have taught the above-named student for the period ____/____/____
through ____/____/____ and request payment as follows:

High School Subjects or Elem. Grade Taught	Number of Hours	X	Rate Per Hour	Amount = Due
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_____	_____	X	\$ 25.00	= \$ _____

Number of Miles Traveled	X	Rate Per Mile	Amount = Due
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_____	X	\$.40	= \$ _____
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TOTAL AMOUNT DUE: = \$ _____

Signature of Person Completing Form

Date

***Attach a copy of the Homebound Instruction Log.
Both forms are due at the School Board Office by the 15th of each month.***

NOTE: Homebound Service Guidelines

- Elementary School Students – five hours per week
- Middle School Students – eight hours per week
- High School Students – five hours per week for two credit subjects or ten hours per week for three or four credit subjects
- Special Education Students – hours as dictated by student's IEP