

NOTICE OF INVITATION FOR BIDS (IFB)
CHARLOTTE COUNTY PUBLIC SCHOOLS
ROOF REPLACEMENT & REPAIR PROJECT
RANDOLPH HENRY HIGH SCHOOL
&
PHENIX ELEMENTARY SCHOOL
CHARLOTTE COURT HOUSE, VIRGINIA
BID NUMBER CC18-4000-001
HDH COMMISSION #: 260-18004

Sealed bids are invited for Roof Replacements and repairs at Randolph Henry High School & metal wall cap installation at Phenix Elementary School for Charlotte County Public Schools, Charlotte Court House, Virginia 23923. The project is generally described as the removal of (2) existing ballasted EPDM (and underlying BUR) & (3) BUR Roofs to the existing roof deck and replacement roof systems to be 90-mil, 30-yr warrantied EPDM Roof system of approx. 16,000 SF.

Sealed bids will be received at the office of **Ms. Dana Ramsey, School Board Clerk, Charlotte County School Board, 250 LeGrande Avenue, Suite E, Charlotte Court House, Virginia 23923**. The deadline for submitting bids is **3:00 p.m. sharp**, as determined by the Bid Officer on **April 20, 2018** at which time the bids will be opened publicly and read aloud.

A Bid Bond and Contract Security will be required of all bidders regardless of amount.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §2.2-4330 (i), Code of Virginia. The Owner reserves the right to reject any and all bids.

A non-mandatory pre-bid conference is scheduled for **11:00 a.m. on April 12, 2018** at Randolph Henry High School, 755 David Bruce Ave, Charlotte Court House, VA 23923.

The contract is to be awarded on a lump sum Base Bid Amount.

Contractor registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and specifications, containing the information necessary for bidding, may be obtained from the Architect/Engineer's office of HDH Associates, P.C., 400 West Main, P.O. Box 6158, Christiansburg, Virginia, 24068, Telephone 540-381-7999, Fax 540-381-7990. **The Architect/Engineer's office is the only point where contract information will be disseminated.**

There is a (\$20.00) charge (non-refundable) for each removable electronic media (CD) set of bid documents. A (\$75.00) (non-refundable) charge for each paper set of the bid document. Please make check payable to HDH Associates, P.C.

Request for Bid Documents must be accompanied by a written statement showing the name, mailing address and telephone/fax number of the firm or individual requesting the documents.

Drawings and Specifications for the above project will be available for review at the following locations

1. HDH Associates, P.C., Christiansburg, Virginia
2. Charlotte County Public Schools, Charlotte Courthouse, Virginia

END OF NOTICE OF INVITATION FOR BIDS